



New Jersey Council on Developmental Disabilities

Lorraine D'Sylva-Lee, *Vice Chair*  
Alison M. Lozano, Ph.D., M.P.A., *Executive Director*

## **NEW JERSEY COUNCIL ON DEVELOPMENTAL DISABILITIES**

**September 27, 2007**

**Lafayette Marriott Hotel, Trenton, New Jersey**

A regular public meeting of the New Jersey Council on Developmental Disabilities was held on Thursday, September 27, 2007, at the Lafayette Marriott Hotel in Trenton, New Jersey. The meeting was called to order at 10:22 a.m. by Lorraine D'Sylva-Lee, Acting Chair, who presided and declared a quorum present.

**ATTENDANCE** – Attached

**INTRODUCTIONS** - Lorraine D'Sylva-Lee, Acting Chair

Everyone introduced themselves. The meeting notice was published in the *Newark Star Ledger* and the *Trenton Times*. It was posted on the bulletin board at the Mary Roebling Building on State Street in Trenton.

**MINUTES**

The minutes of the July 26, 2007 meeting were unanimously approved as distributed – upon motion by Carolyn Hayer, seconded and carried.

**PUBLIC COMMENT** – Diana Autin and Alice Hunnicutt

Discussion:

The Statewide Parent Advocacy Network (SPAN) partnered with the College of New Jersey to develop the Transition Education Program which was presented on CD. The program included training individuals with disabilities and their families to continue their learned self-advocacy. The committee identified 12 areas of recommendations that were needed and then summarized them. A detailed report of the recommendations was given to legislation and the committee work was complete.

Action:

The presentation was a great way for the Council to receive positive information.

**GRANTS COMMITTEE** – Dennis Rizzo

Discussion:

The committee reviewed recommendations regarding the functions of the Grants Committee. The recommendations would not determine outcomes or focus but address the funding of activity leading to the outcomes developed by the Planning Committee. The process for self-declaration is open for issues of recusal. This is very much still a work in progress. The Grant Cycle for next year was presented. **Carolyn Hayer raised a question about segmented funds being set aside to address a particular Plan Objective.**

PO Box 700, 20 West State Street, Trenton, NJ 08625-0700  
609.292.3745 TDD 609.777.3238 FAX 609.292.7114  
E-MAIL njddc@njddc.org INTERNET www.njddc.org



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**PLANNING COMMITTEE – Elaine Buchsbaum**

Discussion:

The Committee recommended that Council program funds for contracting out program activity continue to be placed in a single pot for which all project proposals compete (non-segmented). Approved.

Motion:

The Committee recommended the Council endorses an in-depth analysis of the information and need in the area of Aging and Developmental Disabilities (objectives #48 and #49). Motion made by Deborah Spitalnik and approved by vote.

**COUNCIL ANNUAL BUDGET – Gail Furrer and Doug McGruther**

The spending plan was presented.

**POLICY COMMITTEE**

Nothing at this time.

**EXECUTIVE COMMITTEE – Lorraine D'Sylva-Lee**

The committee will give updates by way of meeting minutes.

**EXECUTIVE DIRECTOR REPORT – Alison Lozano**

Alison attended the Director's Retreat held September 6 through 9, 2007. The National Association of Councils on Developmental Disabilities is hiring a Chief Executive Officer and is now accepting applications. The evaluation of all three sister agencies are underway. The Council on Developmental Disabilities has two open positions for staff member. Candidates for the Youth Leadership Coordinator position will be interviewed on Wednesday October 17, 2007. The new Council Member Orientation will be conducted on Monday October 15, 2007.

**OTHER BUSINESS**

Ellie and Alison met with the Governor's Appointment Secretary regarding the Council Chair appointment. At this time, there will be no appointments announced until after elections in November.

Lorraine thanked everyone for their reports and opened the floor for discussion. Upon no further discussion the Education Subcommittee Fellowship Awards and Luncheon was announced.

**AWARDS – Orah Raia**

The Education Task Force granted awards to three Inclusive Educators. Each one was presented with an award and gave a small acceptance speech.

Acting Chair announced that the November meeting will be from 10:00 a.m. to 1:30 p.m.

**ADJOURNED – 12:15 p.m.**

Upon motion by Ellie Byra, seconded and carried.

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**DISTRIBUTED FOR INFORMATION**

Grants Committee Report  
Planning Committee Report  
Administrative Budget  
Men & Women's Health Care Task Force  
PIP Project Plan  
Communications Project Plan  
Family Support Project Plan  
Monday Morning Project Plan  
DDD 2007 Initiatives/Accomplishments  
NJ Dept. Health & Senior Services News Release  
The Elizabeth M. Boggs Center on Developmental Disabilities Report  
NJ Department of Education Annual Performance Report and State Performance Plan  
NJ Division of Vocational Rehabilitation Services Report  
Division of Disability Services Report

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**NEW JERSEY COUNCIL ON DEVELOPMENTAL DISABILITIES**  
**September 27, 2007 – Attendance**

**Self Advocates & Family Members**

Lorraine D'Sylva-Lee, Acting Chair  
Eleanor Byra  
David Tag  
Elaine Buchsbaum  
Carolyn Hayer  
Holly Wetscher

**Guests**

Orah Raie  
Larry Quinlan  
Richard Quinlan  
Diana Autin

**DD Act Agencies Representatives**

Deborah Spitalnik, The Boggs Center- University Center for Excellence

**Government Agencies**

Brian Fitzgibbons, Division of Vocational Rehabilitation  
Carol Kaufman, Department of Education  
Joseph Amoroso, Division of Disability Services  
Pauline Lisciotto, NJ Department of Health and Senior Services  
Kenneth Ritchey, Division of Developmental Disabilities  
Frank Caragher, The ARC of Union County  
Tom Baffuto, The ARC of New Jersey

**Staff**

Alison M. Lozano, Ph.D., M.P.A., Executive Director  
Doug McGruther, Deputy Director, Staff Representative to Education Task Force  
Jacinta Williams, Administrative Assistant  
Jane Dunhamn, Events Planner/Cultural Diversity Coordinator  
Gail Furrer, Acting Executive Assistant/Office Manager  
Luke Koppisch, Monday Morning Project Coordinator  
Pat Krupka, Health Care Specialist  
Sharian Mackins-Gist, Database Manager  
Norman Reim, Communications Manager  
Dennis Rizzo, State Plan Coordinator/Contracts manager  
Dennie Todd, Advocacy Training Coordinator (Partners In Policymaking)  
Monique Wilson, Statewide Family Support Coordinator

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